



GREENHEAD COLLEGE

Disability Statement

2009/2010

The College

Greenhead College provides Advanced level programmes (AS and A-level) for 16-19 year old students. You can find out about the courses on offer, the College's entry requirements and admissions procedures from the College Prospectus. Information can also be found on the College's website at www.greenhead.ac.uk.

Admissions

We welcome all students who reach our entry requirements and will do our best to ensure that you have equal access to the opportunities and experiences offered. (Our full Policy on Equal Opportunities can be viewed on our website.)

Before you apply

There are opportunities for you to have a look around the College at our Open Evenings in January. There are also Year 10 Open Mornings in June and July for Partner School pupils.

If you have any special requirements for your visit please contact Sue Creamer, Vice Principal, in advance.

Applications

If you wish to apply to us and have a learning difficulty or disability please tell us about any potential difficulties or special requirements on your application form so that we can ensure that they do not get overlooked. You should also mention your difficulty at your initial interview. Mrs Kim Askew, the Learning Support Coordinator, will contact you before you start at College so that we can plan ahead and prepare for your needs.

Help Available

The College's Learning Support Coordinator will meet with you to ensure that

- your Special Educational Needs are identified
- your teachers know about your requirements
- suitable provision is made to meet your needs
- there is liaison with appropriate outside agencies

Other support available

When you start at college there are other sources of help available. All students have a Personal Tutor who will keep an eye on your progress and well being. Your tutor is the best person to speak to if you feel you need some extra help. There is a counselling service available to all students. There is also additional help available if you have difficulty with your work through your subject teachers and through the Study Centre.

If you have queries about funding arrangements (eg for transport or special equipment etc) information can be obtained from local agencies such as your Local Education Authority and Social Services.

Accessibility

Although it is still difficult to reach a small number of rooms, specialist rooms in the College are fully accessible.

Students with mobility problems are able to enrol for any subject.

If things go wrong

If you wish to make a complaint, your tutor is the first person to see. However, you and your parents are always free to contact the Principal or another senior member of staff if you wish. If the problem is still not resolved, you have the right to take your complaint to the Chair of Governors and still further to the LSC which has a duty to provide education for 16-19 year olds with difficulties or disabilities. Addresses and contact numbers from the College (01484) 422032.

Contacts

Mrs K Askew

Learning Support Coordinator

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Mrs S Creamer

Vice Principal

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