



GREENHEAD COLLEGE

SMOKEFREE POLICY

PURPOSE

This policy has been developed to protect all employees, students and visitors from exposure to secondhand smoke and to assist compliance with the Health Act 2006.

Exposure to secondhand smoke increases the risk of lung cancer, heart disease and other serious illnesses. Ventilation or separating smokers and non-smokers within the same airspace does not completely stop potentially dangerous exposure.

POLICY

It is the policy of Greenhead College that all our workplaces are smokefree, and all employees have a right to work in a smokefree environment. The policy shall come into effect on Sunday, 24th June 2007. Smoking is prohibited in all enclosed and substantially enclosed premises in the workplace. This includes company vehicles. This policy applies to all employees, students and visitors. There will be a designated smoking area by the tennis courts until the 23rd June 2008.

IMPLEMENTATION

Overall responsibility for policy implementation and review rests with the Principal. However, all staff are obliged to adhere to, and support the implementation of the policy. The Principal shall inform all existing employees, students and contractors of the policy and their role in the implementation and monitoring of the policy. He will also arrange to give all new personnel a copy of the policy on recruitment/induction.

Appropriate 'no smoking' signs will be clearly displayed at the entrances to and within the premises, and in all smokefree vehicles.

NON-COMPLIANCE

College disciplinary procedures will be followed if a member of staff or student does not comply with this policy. Those who do not comply with the smokefree law may also be liable to a fixed penalty fine and possible criminal prosecution.

HELP TO STOP SMOKING

The college will actively encourage smokers to give up. Alternatively, the NHS also offer a range of free services:

- gosmokefree.co.uk
- NHS Smoking Helpline - 0800 1690169
- Text 'GIVE UP' and full postcode to 88088 for local NHS Stop Smoking Service.