



Greenhead College Corporation

DISABILITY STATEMENT

(annual)

Disability Statement 2011/2012

The College

Greenhead College provides courses for full time 16-19 year old students which lead to AS and A-level qualifications. Details of the available subjects, entry requirements and admissions policy can be found on the website www.greenhead.ac.uk. You can also request a printed prospectus by contacting the College directly on 01484 422032. Three Open Evenings are held each year in January, which provide an ideal opportunity for you and your families to visit the College, collect information and discuss your individual learning needs with both academic and pastoral staff.

Admissions

We welcome applications from students who may have a physical or learning disability, a medical condition or mental health issue and recognise the rights of all learners to be treated fairly, regardless of disability. Every effort is made to meet individual needs and we will do our very best to ensure that you have equal access to the opportunities and experiences offered. (Our Equal Opportunities Policy and Single Equality Scheme can be viewed on the website.)

Applications

Prospective students are asked to complete an application form which provides the first opportunity for you to disclose a disability on the reverse side. We subsequently interview all applicants individually at a mutually convenient time and hope that you will take this further opportunity to discuss your current and anticipated support. We want the college experience to be both rewarding and successful and actively encourage you to be completely open about your individual needs. The more information we have at point of application, the better we can plan ahead and prepare an appropriate support plan. In addition, one of the Inclusive Learning team will contact you directly before you start at the College to check that we have everything in place for a successful transition.

Additional Support

The Inclusive Learning team will meet with you again after enrolment to ensure that:

- your individual needs are identified
- your teachers and tutor know about your requirements
- suitable provision is made to meet your needs
- there is liaison with outside agencies if appropriate

Other support available

When you start at college there are other sources of help available.

- All students have a Personal Tutor who maintains an overview of your academic progress, emotional health and well being. Your tutor is the best person to speak to in the first instance if you feel that you need some extra help.
- Additional support and special arrangements during examinations and assessment are implemented by the Inclusive Learning department, in close collaboration with the Senior Examinations Officer.
- The college also employs experienced counsellors who will listen to your concerns and help you to find a solution to any problems.
- If you have difficulty with your work, teachers are often available in subject specific resource areas and staff within the Study Centre are always on hand to assist with generic Study Skills.
- If you are unable to travel from home to college independently, it may be possible to arrange transport via taxi through Kirklees Council, although you will be expected to contribute to the cost of this provision and must meet their criteria.

Physical Access

Although it is still difficult to reach a small number of rooms, specialist teaching rooms are fully accessible; the whole curriculum is available to all students. Copies of the site plan, which indicate the location of accessible toilet facilities and advised routes for wheelchair users, are available from reception. Lifts are now installed in most blocks and reserved parking bays are available by prior negotiation.

If things go wrong

If you wish to make a complaint, your tutor is the first person to contact. However, you and your parents are always free to contact the Principal or Vice Principal. If the problem is still not resolved, you have the right to take your complaint to the Chair of Governors and still further to the YPLA which has a duty to provide education for 16-19 year olds with difficulties or disabilities. Contact details are available within college.

Staff with responsibility for students with disabilities

Anton McGrath

Vice Principal

Telephone: 01484 422032

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Kim Askew

Director of Inclusive Learning

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This statement can be produced in alternative formats by request