



**Greenhead College
Corporation**

SMOKING POLICY

2018/19

1. All Greenhead College staff, students and visitors are required to comply with the College's Smoking Policy and the smoke-free law.
2. From 1 July 2007, smoking has not been permitted in virtually all enclosed or substantially enclosed public places, workplaces, and public and work vehicles. There are very few exemptions from the law.
3. College premises will have appropriate smoke free signs displayed in accordance with the above legislation.
4. Smoking (including e-cigarettes) is prohibited in all College buildings occupied by College staff, students and visitors, and in all other areas of the campus, apart from the designated smoking area near the Student Entrance. Facilities to prevent littering will be provided in the smoking area and appropriate arrangements made for emptying them. Action will be taken against anyone who i) chooses to smoke too far from the confines of the smoking area, ii) smokes in other areas of the campus or iii) abuses the facility or this policy.
5. Greenhead College recognises that smoking and passive smoking are risks to health. It is the responsibility of the senior leadership team to make sure that the policy is implemented and that staff and students are aware of it and work within it.
6. The College also has a duty to promote good health for all staff and students. Staff who feel at risk from tobacco smoke exposure are advised to speak to their managers about their concerns. Students should speak to their personal tutor.
7. Students who wish to smoke outside College premises may do so but are advised to respect local residents.
8. The College will support staff and students who wish to quit smoking:
 - The College's tutorial programme will continue to provide students with information on the risks to health of smoking.
 - If staff members are interested in becoming an 'Intermediate Stop Smoking Advisor', Kirklees Council offer free training to become qualified, but staff must have the capacity to support students to stop smoking within their role.
 - The College will participate in national campaigns such as 'Stoptober', 'National No Smoking Day', etc.
 - Practical advice and help for staff/students is freely available through the LOCALA Stop Smoking Service for those employees who smoke and who may be considering quitting, or who have already quit. They can be contacted on 01924 351498.
 - National Centre for Smoking Cessation and Training (NCSCT) – <http://www.ncsct.co.uk/> staff/students can access this training free of charge. The 'Very Brief Advice' training on smoking which is recommended as it demonstrates how easy it is to bring up the conversation about smoking without generally receiving a negative response.
 - There is an online platform which showcases the smoking cessation support in - www.kirklees.gov.uk/smokingcessation. Scroll down to see the list under 'Kirklees community smoking cessation service providers'. It is split into the districts e.g. Batley and Spen, Dewsbury and Mirfield, Huddersfield, Huddersfield Rural which is easier for people to navigate through.
 - The National Institute for Health and Care Excellence (NICE) guidance for schools and colleges can be found here <https://www.nice.org.uk/guidance/qs82/resources/smoking-reducing-and-preventing-tobacco-use-pdf-2098905215173>, along with the Tobacco Control Plan for England (2017) <https://www.gov.uk/government/publications/towards-a-smoke-free-generation-tobacco-control-plan-for-england> which has the ambition of a smoke-free generation.

<i>Author:</i>	<i>Principal</i>
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"This policy has been impact assessed to ensure it complies with all aspects of Equality and Diversity. Members are reassured that this policy is compliant with current equality legislation".