



GREENHEAD COLLEGE CORPORATION

Minutes of the Quality & Standards Committee meeting held virtually using Teams Monday 11 January 2021, 4.30pm

Govs present: Chantal Forrest; Craig Shannon; Kasim Sheikh (from 4.41pm); Richard Armstrong (Chair); Simon Lett (Principal); Stuart Irving

In attendance: Mark Mitchell; Mo Bunter; Tom Rowley (to 5.35pm); Ian Leedham (Clerk)

Apologies: Michelle Wheatcroft; Kate Abel

AGENDA ITEM	DISCUSSION	ACTION
1. Welcome & apologies	RAR welcomed participants. MWH had intended to attend: apologies received. KAB apologies received.	
2. Declarations	No declarations of pecuniary/prejudicial interest as such. CSH noted that his/others' lens is inevitably framed by having son/daughter student(s) living through the challenges of COVID.	
3. Minutes 16/11/20	<p>3.1 Minutes 16/11/20 (S.A.R. validation), previously circulated, agreed by Committee & signed-off by Chair subject to specific amendment to min 4.3: clarify CSH was using SEND as <i>an example</i> of need to review balance of strengths & areas for improvement, as opposed to being a point specific to SEND. Clerk to amend as above & file.</p> <p>3.2 One matter arising not covered on agenda: 16/11/20 min 1.2.3 (making more use of learning walks): TRO to have a two-way discussion with Mark Lucid later this week.</p>	Clerk TRO
4. College re-opening [KSH arrived 4.41]	<p>Main points from SLE update include:</p> <ol style="list-style-type: none"> 1. average of 50-60 staff on site, livestreaming lessons 2. vulnerable students (35) invited to attend – around 5-10 in on any given day 3. key functions continue including Non-Partner School interviews this week and upcoming Parents Evenings 4. logistical preparation for COVID testing continues (lateral flow tests, students twice per week, staff weekly); test centre and many volunteers in place; could start testing prior to en-masse return; further expertise could be forthcoming from Greenhead Head of Business's previous school links and from University. 	
5. 2020 results: lessons going	5.1 SLE update and discussion, including reference to note on CAGs and SFCA <i>From 'centre assessed' to 'calculated'</i>	

<p>forward</p>	<p><i>grades and back again</i> (Nick Allen 8/10/20 paper), both previously circulated. Main points include:</p> <ol style="list-style-type: none"> 1. awaiting DfE news on whether CAGs/other assessment system will be used – SLE to circulate Ofqual/DfE consultation (to be issued this week for consultation process running to end-Jan) to Govs, staff, students 2. more challenging than last year, not least due to extent of existing disruption being that much greater 3. discussion of fairness dimensions and associated concern that whilst College has track record of following national rules, sector/providers might be less rigorous 4. SLE anticipates both internal and external moderation 5. will need to clarify role of mock exams in new system (parents/students' varied views on desirability of mocks) 6. discussion of implications for university offers 7. SLE to update Govs with further details as they emerge. <p>5.2 Lessons learned from last year include need to explain clearly (1) relationship between the different grades involved, e.g. UCAS predicted grades & CAGs and (2) CAG 'special consideration' mitigating circumstances.</p>	<p>SLE</p> <p>SLE</p> <p>SLE</p>
<p>6. Planning for SEND update/discussion at Q&S 15/4/21</p>	<p>Further improvements for inclusion in S.A.R. to be discussed at next Q&S 15/4/21, at which SEND Lead Gov, Jo Horsfall, has confirmed her attendance. Actions:</p> <ol style="list-style-type: none"> 1. RAR/Clerk to brief Jo, including provision of existing S.A.R. document, to support the above 2. SEND to be standing item on Q&S agenda going forward (and, linked, Jo will likely be invited to join Q&S). 	<p>RAR/Clerk</p> <p>Clerk re agenda</p>
<p>7. ALPS robustness: referral back to A&R Cttee</p>	<p>7.1 RAR revisited purpose: to assure Governors of the validity/reliability/robustness of data going into and generated by ALPS (Advanced Level Performance System), at departmental level. Committee discussed and endorsed RAR's questions to pose to A&R Committee, with view to A&R asking Internal Audit to conduct an audit (in 2021/22) on assessing students' progress by means of ALPS (distance travelled, value added):</p> <ol style="list-style-type: none"> 1. Q1: how does College's guidance to departments to undertake and make judgements on student in-year performance compare to other Colleges (can it be improved in any respects?) 2. Q2: how far do departments follow the guidance in a consistent way – do departments use other approaches as well or instead and if so does that improve the assessments determined, or not? 3. Q3: in using ALPS, 6 Dimensions and DfE data, are there other external systems that could also be utilised to provide a view about how well students are progressing which could be used to help S.L.T./Governors improve the results achieved by our students in their final exams? 	

	<p>7.2 RAR to pose the above questions to Richard King, Chair of A&R Committee, with a view to them informing an ask of Internal Audit for its 2021/22 programme.</p>	RAR
<p>8. Future developments to think about & plan for</p> <p>[TRO departed 5.35]</p>	<p>8.1 Student recruitment Sep 2021 discussion. S.L.T. to develop its approach to Sep 2021 offers (how to set the bar), in context of multiple considerations including:</p> <ol style="list-style-type: none"> 1. demand: likely GCSE grade inflation (but need first to know how GCSE assessments/moderation will work); larger than usual A2 cohort (c.1,400) 2. supply: existing space constraints; additional constraints relating to capital development works – agreed S.L.T. to propose a safe ‘maximum capacity’ figure 3. targeting: desire to target under-recruited subjects 4. fairness: balance between Partner Schools and other schools (and related SIR point about parity of access for students Kirklees-wide); desire to be fair to all applicants (and not to disadvantage some students e.g. related to GCSE average points score) 5. balance: between raising bar too high or too low 6. obligation: moral and legal need to honour offers made once offer conditions met. <p>Committee keen to work with S.L.T. in reviewing its proposed approach in above context: min 13 below relates.</p> <p>8.2 Capital development works (from around Sep 2021 subject to how main contractors, being appointed this month, progress the project and how Planning process progresses). Discussion of main requirements including:</p> <ol style="list-style-type: none"> 1. essential to manage parent expectations viz student recruitment Sep 2021 process and more generally 2. need to secure necessary temporary accommodation & off-site provision (e.g. University lab space mentioned) 3. a timetable structure that supports necessary capacity – SLE to develop proposal and test this with Governors (CFO keen that consideration be given to blended learning mix as one means of increasing capacity) 4. an IT strategy that complements capital development and supports appropriate mix of face-to-face & online learning (SLE to report to Corporation meeting 15/3/21). 	<p>Min 13</p> <p>SLE</p> <p>SLE / Clerk re agenda</p>
<p>9. Brief verbal updates</p>	<p>9.1 Safeguarding update (MBU). Main points:</p> <ol style="list-style-type: none"> 1. range of provision in place for safeguarding and promoting mental health including ongoing access to safeguarding team, on-site offer to vulnerable students, additional links to resources, additional learning support offer, increased Moodmaster online course capacity, enhancements to tutor model to further support emotional wellbeing & mental health 2. discussion of longer-term implications of COVID situation for resilience and mental health, and need to 	

	<p>transition carefully to new, longer-term arrangements</p> <p>3. Greenhead Park police-related situation continues.</p> <p>9.2 Teaching & learning update (MMI). Main points:</p> <ol style="list-style-type: none"> 1. livestreaming of lessons now common; TRO auditing livestreaming and other approaches; edited livestream recording can be helpful but keen to avoid this inadvertently reducing face-to-face attendance 2. focus on further enhancing engagement – including meeting with the three new Pedagogy Leaders and further student surveys via tutor monitoring 3. staff show & share sessions continue to be very helpful 4. seeking to integrate use of Moodle, Teams, OneDrive, and network drives – probably via Teams 5. SIR emphasised importance of being mindful of staff mental health given challenges and pace of change. <p>9.3 A1 Learner Voice & Parent Voice update:</p> <ol style="list-style-type: none"> 1. Teams announcements function being used to help students manage work/deadlines etc (this was subject of a recent 'show & share' staff session) 2. need to be mindful of avoiding student overload with homework, assessments & associated deadlines across their subjects – RAR point that further inter-subject coordination could be needed – MMI/TRO to review. <p>9.4 COVID risks & mitigation – nothing additional.</p> <p>9.5 Ofsted preparation – Ofsted is continuing interim inspections, in place of full on-site inspections at this time.</p>	MMI/TRO
10. Policies	No policies to review on this occasion.	
11. AoB	<p>Two items of AoB:</p> <ol style="list-style-type: none"> 1. responding to CSH question, SLE confirmed that upcoming Cambridge Technical Health & Social Care exam is postponed; likely opportunity to sit exam later 2. discussion of re-sits & mocks to inform CAGs/similar; SLE reiterated College keen to support those involved. 	
12. Confidentiality	No confidential material identified.	
13. Date next mtg	Scheduled as Thu 15/4/21, 4.30pm, but will probably be brought forward as per consideration of College's approach to Sep 2021 offers (how to set the bar) set out in min 8.1.	Govs note

Minutes prepared by Ian Leedham (Clerk to the Corporation) on 15/1/21

Signed off by Richard Armstrong, Chair, at Quality & Standards Committee 25/3/21