



GREENHEAD COLLEGE CORPORATION

**Minutes of SAR Validation (Quality & Standards Cttee) held virtually using Teams
Monday 16th November 2020, 1.00pm**

Govs present: Chantal Forrest; Craig Shannon; Richard Armstrong (Chair); Simon Lett (Principal); Stuart Hillary (to 2.10pm); Stuart Irving

In attendance: Mark Lucid (critical friend, Wyke College Hull, from 1.10pm as agreed); John Blake; Mark Mitchell; Mo Bunter; Tom Rowley; Usman Anwar; Ian Leedham (Clerk)

Apologies: Alison Jones; Michelle Wheatcroft; Jo Nowacki

AGENDA ITEM	DISCUSSION	ACTION
<p>Introduction & Q&S preliminaries</p>	<p>0.1 SLE welcomed participants and introduced purpose of meeting: to scrutinise/validate <i>Strategic Self-Assessment Report 2020/21</i>, as previously circulated. SAR is mapped against new Ofsted framework.</p> <p>0.2 RAR dealt with immediate Q&S Committee business:</p> <ol style="list-style-type: none"> 1. apologies as above 2. no declarations of pecuniary/prejudicial interest 3. Q&S 14/9/20 minutes approved for accuracy 4. matter arising Q&S 14/9/20 min 6.5, ALPS' robustness: RAR to email MBU to clarify the required analysis, in time for next Q&S 11/1/21 5. matter arising Q&S 14/9/20 min 6.4, 2020 results, lessons for next time: discussions have been held; SLE to feed back at next Q&S 11/1/21. 	<p>Clerk note</p> <p>RAR>MBU ...Clerk re agenda</p> <p>Clerk re agenda</p>
<p>[Mark Lucid arrived 1.10pm as agreed: SLE welcomed]</p> <p>Session 1: Quality of Education</p>	<p>1.1 College level SAR & COVID response:</p> <ol style="list-style-type: none"> 1. MBU introduced & Govs discussed, referring to e.g. CAGs, destinations, Y11-A1 & A1-A2 retention data (both better than usual), student behaviour & resilience, student satisfaction 2. Day 42, 27/10/20 total 2,603 students (around 100 more than normal); currently 2,598 3. MBU to update SAR in respect of: attendance 94.8% 2019/20; updated destinations data; PAWS cancellation. <p>1.2 Progress made by curriculum subjects against identified areas for development:</p> <ol style="list-style-type: none"> 1. MMI & TRO introduced & Govs discussed, referring to e.g. blended learning approaches & innovations (including sharing ideas & experience between departments and across college), maximising & checking student engagement especially for students who might struggle, study/exam craft, protecting staff wellbeing (staff mental health survey underway) 	<p>MBU</p>

	<ol style="list-style-type: none"> 2. logistical challenge of practical work in new split timetable – RAR asked about University offer to use spare lab space – UAN reported offer no longer in place owing to COVID 3. Gov questions & discussion regarding quality assuring remote learning, including learning from best practice elsewhere & discussing in SLT-HoDs meetings; Mark Lucid & TRO to discuss making more use of learning walks 4. CSH & RAR asked about efficacy of testing in non-controlled situations – consistency of test approaches and clear communication to students important 5. discussion of specific departments’ progress where improvements needed, including Politics (regularly revisiting learning), RS (greater focus on model answers), Further Maths (specialist external trainer engaged). 	TRO>Mark Lucid
<p><u>Session 2:</u> Behaviour & Attitudes, Personal Development</p>	<p>2.1 Progress made by student support & pastoral care services against identified areas for development (UAN): UAN introduced & Govs discussed, referring to e.g. behaviour expectations and policies & interventions in place to support these, safeguarding practice (including weekly minuted meetings & use of CPOMS/eSafe jointly), integration of British Values into tutorials & pastoral work, development & use of Monitoring Days.</p> <p>2.2 Further Governor questions and discussion included:</p> <ol style="list-style-type: none"> 1. CFO asked about Extreme Right activity in Greenhead Park – UAN to update students, having last week received pictures of offending posters from KMBC Prevent Team 2. PAWS cancelled owing to insufficient supply of placements – ‘Step Into’ webinar programme developed with A1 priority, proving popular with students – CSH asked whether available to A2 students as well not least given A2s’ missed learning – A1 priority but A2 students can join too. 	UAN
<p><u>Session 3:</u> Leadership & Management</p>	<p>3 Leadership & Management:</p> <ol style="list-style-type: none"> 1. SLE introduced & Govs discussed, referring to e.g. governance strengths (recent Govs’ Strategy Half-day, evidence of being reflective and holding SLT to account, greater financial awareness, training opportunities, Link Visits programme restarting), increased engagement of SLT & middle leaders with other colleges, response to staff workload & wellbeing (& this is a development area for coming year), regular staff training/CPD, increased focus on underperforming departments, additional learning support now better integrated into overall offer, careers provision meets Gatsby benchmarks 	

	<p>2. improvement areas include greater use of executive action sheet for Govs' papers, costed curriculum plan implementation, becoming increasingly inclusive college</p> <p>3. SAR to be updated in respect of (1) mission/vision Engine Room work and (2) estates strategy and capital development plan (importance of this emphasised by CSH) – SLE to update MBU.</p>	SLE>MBU
Session 4: Learners with SEND / High Needs	<p>4 Learners with High Needs (ECHP) or SEND (additional needs):</p> <p>1. MBU introduced & Govs discussed, referring to e.g. extent of SEND (500 students), SEND team structure reviewed & improved, conditions improved in SEND area, learning journey enhancements including close working with exams team to ensure optimum support in place, arrangements in place to both be aware of needs that students arrive with and to identify new needs as they emerge (in response to SIR question)</p> <p>2. CSH argued that SEND should feature more in Q&S meetings, with input from SEND Lead Gov (JHOr) too – Clerk to add to Q&S forward planner</p> <p>3. CSH used SEND section as <i>an example of need to review balance of strengths & areas for improvement – MBU/SLE to review.</i></p>	Clerk>Q&S MBU/SLE
Session 5: Overall Effectiveness	<p>5.1 SLE introduced & summarised overall effectiveness and Govs discussed:</p> <p>1. in response to SLE's question, Mark Lucid felt that College could justify its Outstanding tags, on the basis of its self-critical self-improvement journey</p> <p>2. important to continue to develop and improve blended learning model, practice, effectiveness</p> <p>3. RAR argued that dip in BAME performance should feature in SAR, noting that blended learning model can on the whole be more challenging for BAME students</p> <p>4. CFO & subsequently RAR argued that SAR could be better presented e.g. developing an executive summary and using colour coding – SLE to liaise with MBU.</p> <p>5.2 SLE thanked Mark Lucid for his contribution.</p>	MBU/SLE Note SLE/MBU
Next meeting	Next Q&S Committee meeting Mon 11 Jan 2021.	Govs note

Minutes prepared by Ian Leedham (Clerk to the Corporation) on 25/11/20

Signed off by Richard Armstrong, Chair, at Quality & Standards Committee 11/1/21 with amendment (min 4.3) marked in green