

GREENHEAD COLLEGE CORPORATION
Minutes of Capital Development Committee meeting held virtually using Teams
Wednesday 17 November 2021, 4.00pm

Govs present: Craig Shannon; Danyaal Malik (from 4.25pm); James Reeve; John Holroyd; Richard Armstrong (Chair); Richard King; Simon Lett (Principal)

In attendance: Banji Adegunju (Mace); Carlos Gaitas (Mace); Matthew Dawson (Mace); John Blake; Mark Mitchell; Mo Bunter; Ian Leedham (Clerk)

Apologies: Chantal Forrest; Stuart Irving; Vic Wright

AGENDA ITEM	DISCUSSION	ACTION
1. Welcome, apologies	RAR welcomed members and specifically three external contributors from Mace: Banji Adegunju (Senior Project Manager), Carlos Gaitas (Architect), & Matthew Dawson (Cost Manager / Quantity Surveyor). Apologies received as above. Those present introduced themselves.	
2. Declarations	No declarations of pecuniary/prejudicial interest on the part of Governors or S.L.T. participants.	
3. Minutes 5/7/21	<p>3.1 Capital Development Committee 5/7/21 minutes, previously circulated, approved.</p> <p>3.2 Matters arising:</p> <ol style="list-style-type: none"> 5/7/21 min 4.4.2 (sharing risks as part of regular DfE, Galliford Try, College engagement): JBL explained meetings held as needed and will become more regular 5/7/21 min 4.4.6 (paper on consequences of existing & potential slippage): RAR explained that GTry new schedule means no slippage against original plans (RAR email to RKI 17/11/21 relates) related, RKI asked if there are any known Planning issues that could lead to slippage: SLE reported no known issues but Council cannot confirm Planning meeting will be 16-17 Dec as scheduled; may slip into January; SLE to keep Committee updated 5/7/21 min 4.6 (project manager options appraisal): no update on this 5/7/21 min 7.4 (updated New Build Risk Register): JBL has reframed Register based on Governor feedback (including at F&E/A&R 15/11) and will circulate copy to Committee. 	<p>Clerk note</p> <p>SLE</p> <p>JBL</p>

4. Mace: proposals re further expansion/devt works	4. This was a confidential item.	
5. IT requirements	No specific matters at this time.	
6. Policies & procedures	No policies/procedures to review on this occasion.	
7. AoB	None.	
8. Confidentiality	Minute 4 is confidential at this stage, until decisions are made.	Clerk note
9. Future meetings	Next meeting to be scheduled for first half of January 2022.	RAR/Clerk

Minutes prepared by Ian Leedham (Clerk to the Corporation) on 22/11/21

Approved & signed by Richard Armstrong, Chair on 20/1/22