



**Greenhead College  
Corporation**

**ADMISSIONS POLICY  
2023-24**

*Reviewed June 2022*

## GREENHEAD COLLEGE - ADMISSIONS POLICY 2023-24

The College will be offering a curriculum which concentrates on delivering A Level (or equivalent) qualifications to students aged 16-19. Governors have agreed the following admissions policy for entry in August/September 2023, for which the Enrolment Days will be Tuesday, 29 August 2023 and up to and including Friday lunchtime on 1 September 2023. Any changes to these dates will be communicated to students and parents/carers in advance.

The closing date for applications will be Friday, 2 December 2022.

The College expects that the demand for places in September 2023 will exceed capacity.

### 1. Applicants from the following schools ('local partner schools'):

All Saints	Honley	Newsome
Colne Valley	King James's	North Huddersfield Trust
Holmfirth	Moor End	Royds Hall
	Netherhall	Salendine Nook

- a) Applicants from the schools listed above will have priority.
- b) Any potential cancellation of GCSE exams in summer 2023 due to COVID-19 will not affect an applicant's place, providing they meet the entry requirements as outlined in points d) and e).
- c) In the potential absence of GCSE exams in summer 2023, applicants will not be required to achieve any further entry requirements (such as sitting entrance tests) to secure their place, other than the ones specified in points d) and e).
- d) In order to access an interview and be considered for a course at the College, applicants will be required to achieve a minimum of grade 4 in GCSE English Language and GCSE Mathematics, and a minimum of grade 6 in one GCSE subject.
- e) In order to be offered a conditional place for a course at the College, applicants will be required to achieve a minimum of grade 4 in GCSE English Language and GCSE Mathematics, and a minimum of grade 6 in three GCSE subjects. (This may include English Language and Maths.)
- f) Applicants will be required to achieve specific entry requirements for the individual subjects offered by the College.
- g) An applicant who does not meet the College's entry requirements should complete the 'late consideration form' in the first instance (available on the College's website from GCSE results day). If the College is unable to offer them a place for 2023-24, they may ask to defer their place to 2024-25 and seek to meet the College's entry requirements by taking GCSE exams the following summer. They would be guaranteed a place for 2024-25 providing i) they formally asked the College to defer their entry to the following year and ii) they met the College's entry requirements from obtaining improved performance in their GCSE exams.
- h) The College will review these entry requirements should the need arise to make adjustments to the number of places available to students for 2023-24.
- i) The College will also review its entry requirements on an annual basis alongside its Admissions Policy.

Note i) English Literature counts as a separate GCSE but is not a substitute for achieving a minimum of grade 4 in GCSE English Language.

Note ii) the specific entry requirements for individual subjects are listed on the College's website and in its prospectus.

Note iii) GCSE equivalents, such as BTEC or Cambridge Technical subjects, are accepted as valid entry onto the equivalent courses listed on the College's website and its prospectus. They are not a substitute for an applicant achieving the general requirements listed in 1d), above.

## 2. **Applicants from all other schools ('partner schools'):**

- a) The offer of an interview will be made on the basis of mock, current achievement or attainment/or actual GCSE results which demonstrates that the applicant is predicted to achieve a minimum of grade 4 in GCSE English Language and GCSE Mathematics, and a minimum of grade 6 in one GCSE subject.
- b) Conditional offers will be made based on mock, current achievement or attainment grades and/or actual GCSE results presented at the interview and the availability of places remaining on courses.
- c) There will be no geographical priority.
- d) Once a conditional offer is made to undertake a course of A Levels, an applicant must achieve the same minimum requirement stipulated for a partner school student (see section 1, points b-h, above).

## 3. **All applicants:**

- a) Students accepted for entry in August/September 2023 will receive offers of places by letter by Friday, 5 May 2023 in all cases.
- b) Any responses to a rejection should be made in writing to the Deputy Principal within five working days of the date of the rejection letter. The response of the Deputy Principal will be conveyed in writing by Tuesday, 9 May 2023.

## 4. **Admissions interviews:**

Due to the possible continuation of the COVID-19 pandemic during the Winter of 2022/23, the College may be unable to undertake face-to-face interviews with applicants either in local partner schools or directly on site. In such a circumstance, interviews will be carried out on a one-to-one basis on Teams between a designated member of College staff and the applicant. For safeguarding purposes, should the interview take place via Teams, the College will record the interview.

## 5. **Looked after children:**

Applications from looked after children who would normally attend a local partner school but currently attend a partner school for reasons outside of their control will be treated as applicants from local partner Schools.

## 6. **Applicants with disabilities or learning difficulties:**

The College welcomes all students who achieve the entry requirements. Where applicants have a disability or learning difficulty, we will endeavour to ensure that there is continuity of support and that they have equal access to the opportunities and experiences offered. This policy has been framed in compliance with the College's

Equality and Diversity Policy. More detailed information can be found in the College's Equality and Diversity Policy, SEND Policy and SEND Information Report, which can be viewed on the College website ([greenhead.ac.uk](http://greenhead.ac.uk)) Copies are also available from the College on request.

<i>Author:</i>	<i>Principal</i>
<i>Date drafted:</i>	<i>May 2021</i>
<i>Date accepted by the Corporation:</i>	<i>June 2022</i>
<i>Date of next review:</i>	<i>June 2023</i>

*“This policy has been impact assessed to ensure it complies with all aspects of Equality and Diversity. Members are reassured that this policy is compliant with current equality legislation”.*