

GREENHEAD COLLEGE CORPORATION
Minutes of the Quality & Standards Committee meeting held at College
Monday 4 April 2022, 4.30pm

Govs present: Craig Shannon; Daniel Bellanfante; Richard Armstrong (Chair); Simon Lett (Principal) (via Teams)

In attendance: Mo Bunter; Tom Rowley; Kate Abel; Sharon Roper (Clerk)

Apologies: James Reeve; Kasim Sheikh; Stuart Irving

AGENDA ITEM	DISCUSSION	ACTION
1. Welcome, apologies	RAR welcomed participants. Apologies as above.	
2. Declarations	No declarations of pecuniary/prejudicial interest.	
3. Minutes 21/6/21	<p>3.1 Minutes 10/1/22, previously circulated, agreed by Committee & signed-off by Chair; Clerk to file.</p> <p>3.2 Matters arising not covered on agenda.</p> <p>1. Min 10.2.5, CSH asked when the SEND Governors Development Session was scheduled, MBR replied this will happen at the Corporation Meeting (16/5/22).</p> <p>2. Min 8, SLE said that 3 more governors were required for Link Visits as there were departments without a linked governor. RAR agreed to send an email to all governors about Link Visits and mentioned that 3 new governors are to be ratified at the next Corporation Meeting and he would speak to them about buddying up with a governor this year.</p>	<p>Clerk</p> <p>RAR</p>
4. Curriculum development & quality improvement plan	<p>TRO summarised key points from his curriculum updates report, previously circulated, highlighting:</p> <p>1. Update on selected departments who have worked on new initiatives in curriculum planning, curriculum change and curriculum intent to achieve higher numbers and who have reviewed their specifications.</p> <p>2. The course content in History has been revised.</p> <p>3. New initiatives have been introduced such as collaboration in geography and modern language, following a management programme the heavy workload in marking and assessments has been fed into wider college CPD which has proved valuable.</p> <p>4. Maths has moved to single teacher delivery to improve accountability and to identify underperformance quicker.</p>	

	<p>5. Computer Sciences have reviewed curriculum delivery and implemented a new study booklet.</p> <p>6. Music now has a broader curriculum offer of A Level music, music technology and BTEC music performance and has collaborated with other sixth form providers.</p> <p>7. CSH wanted clarification if these are additional initiatives, TRO replied that it's a summary of action taken over the last few years, and it also incorporates current QUIPs.</p> <p>8. RAR observed there are new HODs in many of these departments, TRO said this was coincidental and the new HODs and HOS are making changes. MBR confirmed the majority are internal appointments.</p> <p>9. DBE asked if outstanding departments share best practice, TRO replied that they do, and departments collaborate.</p> <p>10. RAR asked if we are expecting improvement in exam results after CAGs, TAGs and no exams being held, MBR replied that it is the same for everyone nationally and following all the work undertaken by every subject it would be disappointing if there wasn't improvement.</p> <p>11. TRO said that ALPS are higher due to inflated GCSE grades.</p> <p>12. CSH said to expect anomalies because students and teachers have not been through the exam process for two years.</p> <p>13. MBR stated that ALPS can be interrogated down to individual student level.</p> <p>14. CSH asked if ALPS was calibrated to 2019, MBR said they probably would be because CAGs and TAGs can't be used.</p>	
<p>5. New Build Risk Register</p>	<p>Committee considered Q&S related risks included within the updated Risk Register.</p> <p>RAR asked about risk 2.1, the all-weather pitch being unusable, MBR confirmed it hasn't been used this year and alternative facilities have been hired for student use.</p> <p>SLE mentioned that 2.2 is a key risk, building noise disrupting exams. SLT are doing a walk-through of the site on 6/4/22. The marketing team are working on comms for students before term ends explaining how the site will look and how they can navigate around.</p> <p>CSH suggested that noise reducing ear plugs/headphones be made available to students. SLE replied that it would need to be checked if it was permissible under the exam regulations.</p> <p>RAR asked about risk 4.1, inability to recruit students due to building work, MBR responded that there had been no reduction in applications, conditional offer letters and reserve list letters have been sent out this week.</p>	<p>MBR</p>
<p>6. Site security</p>	<p>SLE confirmed that the site security team will be expanded by two more people being recruited.</p>	

<p>7. Summary of SLT actions</p>	<p>7.1 Ofsted report – awaiting the formal report which will be available by 29/4/22 at the latest. A discussion was held about the Ofsted inspection, this is confidential until the final report is published. RAR thanked MBR for all her hard work preparing for Ofsted and during the inspection. CSH asked when the college could be Ofsted inspected again, MBR replied within five years, although risk-based assessments can trigger an earlier inspection.</p> <p>7.2 Readiness for formal exams – there is curriculum and pastoral support to ensure the students know what to expect when sitting the exams. Awaiting guidance from JCQ of what will happen if students cannot sit their exams due to covid. RAR asked if the students know the exam timetable, MBR confirmed that they do.</p> <p>7.3 RAR asked when recruitment numbers will be available, MBR replied that the deadline to accept the conditional offers is 22/4/22 and then the data needs processing. The information may be available for the next Corporation meeting.</p> <p>7.4 SLE noted that Greenhead have been shortlisted for two awards, Social Mobility and Further Education Provider of the Year, the ceremony is on 7/4/22. The college is preparing responses for most of the categories for the upcoming SFCA awards.</p>	
<p>8. Verbal Updates</p>	<p>8.1 Safeguarding update (KAB): Nothing to add to the update delivered by UAN at Corporation meeting 21/3/22 (min 8.1).</p> <p>8.2 Teaching & Learning/ A1 Monitoring/ A2 Mock Results (TRO):</p> <ol style="list-style-type: none"> 1. Tutors undertaking A2 monitoring based on A2 mocks and coursework is being marked and moderated with results available after Easter. 2. Catch ups are underway with underperforming students. 3. Nine week run in to the start of exams and all departments are following a template with revision strategies, support sessions, targeted support, identifying underperformance and exam practice. 4. There is a reduction in content for the exams, but some subjects (eg English and Sociology) have had minimal reduction. This has been taken up with Ofqual. 5. A2 mock results, 44.8% students currently are on target compared to 43.6% in 2020. 	

	<p>6. A1 progress assessments start after Easter. In 2022 55.4% of students are on target, compared to 51.8% in 2021, and 63.7% in 2020. CSH asked what is being measured, TRO responded the target relates to the grades they're expected to achieve.</p> <p>7. KAB explained that ALS have developed an 'Exam Stress – What's the Fuss' programme.</p> <p>8. Pedagogy leaders have used feedback from Open Fortnight in October and the next teacher/learning CPD is in July.</p> <p>8.3 Covid risks & mitigation (SLE):</p> <ol style="list-style-type: none"> 1. Covid cases have increased to 100 students. 2. Guidance changed on 1/4/2022, students aged 18 and under self-isolate for 3 days. 3. Higher risk of students coming into college with covid because testing is no longer available. 4. Awaiting guidance if students have covid and are unable to take their exams (min 7.2). 5. Staff absences hasn't resulted in supply teaching, they have live streamed lessons or other staff have covered, therefore continuous teaching has been provided. <p>8.4 IT Strategy (MBR):</p> <ol style="list-style-type: none"> 1. Several staff from IT and Pedagogy are attending an IT Strategy Conference in London in May, at a cost of £95 each. 2. Next Q&S (20/6/22) will include a detailed IT discussion. <p>8.5 Counselling (KAB):</p> <ol style="list-style-type: none"> 1. Appointed a part time counsellor (2 days), a life coach (1 day) and a CBT practitioner (1 day). 2. Waiting list has reduced from 85 to 46 which means a 3/4 week wait for students. 3. In response to a previous question by RAR, A2 students will continue to be seen until term ends on 14/7/22. 	
16. Policies	No policies to review on this occasion.	
17. AoB	<p>CSH asked for clarification if governors are invited to the Staff Party on 20/5/22, the answer is that they are. RAR explained that if governors receive forwarded all GC staff emails it is for their attention as they have now been removed from the all GC staff email list.</p>	
18. Confidentiality	Ofsted discussion remains confidential.	
19. Date next	Next Q&S Mon 20 Jun 2022, 4.30 pm.	Govs note

meeting		
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Minutes prepared by Sharon Roper (Clerk to the Corporation) on 7/4/22

Approved & signed by Richard Armstrong, Chair, on 20/6/22