



Job Vacancy

Examinations Invigilators

Hours of work:	Flexible by agreement during the main examination period. Inclusive but not limited to May / June.
Contract type:	Casual
Start date:	As soon as possible
Salary:	The salary is paid at £10.50 per hour for each hour worked. You will accrue annual leave proportionate to the number of hours worked during the leave year (1 April to 31 March).

Located on an attractive campus close to Huddersfield town centre, adjacent to the picturesque Greenhead Park and an easy commute from much of the North West and Yorkshire, Greenhead College has been providing the highest quality academic Sixth Form College education in the area for over 40 years.

Greenhead College is an outstandingly successful Sixth Form College with 2,800 16-19 year old students following advanced level courses. The College has a long history of exceptional examination results and sits near the top of the national sixth-form college performance tables, meaning it is one of the very best in the country.

We are very proud of our students' achievements and we have a strong ethos of ambition and aspiration which runs through all aspects of College life. The philosophy of the College is based on the understanding that each student is to be valued as an individual. The College is heavily over-subscribed; there are almost double the number of applicants as there are places to accommodate them.

The College is a great place to work, with a warm, inclusive atmosphere between all staff and students. The staff are recognised for their hard work and the College offer a wide range of employee benefits such as free onsite staff carpark, holiday pay, free use of the College gym, plus many more.

Experience is desirable but not essential as full training will be given.

If you are interested in this vacancy, please visit the College website www.greenhead.ac.uk/vacancies to complete and submit the following documents:

- Greenhead College application form;
- Equality and Diversity form;
- A supporting letter of application, with CV, if you consider it useful.

All applications should be submitted to Jen Rothery, Human Resources Advisor, Greenhead College, Greenhead Road, Huddersfield, HD1 4ES, or if you prefer, electronically as an email attachment to jobs@greenhead.ac.uk

The closing date for applications is noon on Friday, 25 November 2022 and interviews will be held shortly after.

If you apply and are unsuccessful in being called to interview, can we thank you in advance for your time and trouble in making this application. Due to time constraints it would be impossible to respond to everyone individually - we hope that you will understand.

Greenhead College is committed to safeguarding the welfare of all of its students and staff. The successful candidate will have to meet the requirements of the person specification in order to be offered the post and will be subject to safer recruitment checks, including an enhanced DBS check and satisfactory references. This position is working in regulated activity and therefore exempt from the

Rehabilitation of Offenders Act 1974. Applicants will be required to self-disclose particular criminal convictions should they be shortlisted for interview. Further details can be found within the DBS filtering guide at <https://www.gov.uk/government/publications/dbs-filtering-guidance>

Greenhead College is committed to Diversity and Inclusion and welcomes applications from all sections of the community.