

GREENHEAD CAREERS DEPARTMENT INFORMATION

PLANNING FOR THE FUTURE

Meet the team

Zoe Smith - Careers Leader

Claire Stainton - Careers Adviser

Susan Stewart & James Davidson - C+K Careers Adviser

Robina Tariq - Careers Assistant



So, what do we do?

As a department we aim to give every student the opportunity to find out about the **whole range of post 18 options, including apprenticeship and employment opportunities as well as Further and Higher Education courses.**

- Careers Interviews are available 5 days a week. Students can have as many interviews as they need. Provision made by C+K staff during the holidays.
- Mock Interviews - available for all students.
- Personal Statement workshops/advice from H.E. partners.
- Step Into Your Future - Careers event where students and parents/carers can meet employers, gap year organisations and universities.
- 'Step Into...' visits by universities, national/local employers, gap year organisations and specialist colleges throughout the year. Plus a bank of webinars via our Moodle pages.
- Employability skills, enrichments and workshops including CV writing & completing application forms.
- Trips to Hull and Newcastle and Northumbria universities and information about other H.E. open days.
- Trip to the UCAS Higher Education convention.
- Careers library with many resources for H.E., F.E., gap years and employment. Open between 8.30am - 4.00pm, Monday - Friday during term-time.
- Local careers expertise provided by C+K Careers.



Our Careers Department Newsletter is emailed to all students. The newsletter highlights department activities, job vacancies, apprenticeship opportunities, career profiles, labour market information and other relevant careers information for all students.

Our careers newsletter is available on the careers department page on the college website

Useful websites:

www.ucas.com

<https://www.theuniguide.co.uk/>

<https://leavingschool.co.uk/>

<https://www.opendays.com/>

<https://ck.mydirections.co.uk/>

www.studentladder.co.uk

www.apprenticeships.org.uk

<https://nationalcareers.service.gov.uk/explore-careers>

There are many more useful links on the Careers Department page on Moodle.