

Step Into... your career



January/February 2024

Save the Date!

Wednesday 10 January Lincoln University:

Personal Statement drop-in session from 9.30am - 12.15pm
Lunchtime talk in the careers Library - Next Steps after your UCAS application.

Thursday 11 January Stands in Hirst:

Scottish Rural College and Coventry University

Tuesday 16 January

Volunteering Fair in the Hirst Building. 12.00 - 2.00pm

Tuesday 16 January Huddersfield University

mock interviews ALL SLOTS BOOKED

Thursday 25 January Stands in Hirst:

University of Bradford, University of Liverpool, Coventry University

Tuesday 30 January Sheffield Hallam

Information about their Black British Students Access Scheme

Thursday 1 February

Training and apprenticeship provider event.
Hirst building. 12.30-1.30pm

Thursday 1 February Kirklees Council

Mock interviews for employment/apprenticeships. Sign up in the Careers Library PM only

Tuesday 6 February

Apprenticeships Fair in the Hirst Building.



How to book an appointment

You can do this via the green 'book a careers appointment' button on moodle

Find a slot that fits with your timetable and fill in the booking details.

Also in this issue:

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- Apprenticeship events
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- News from the University of Bradford
- Opendays.com and the NHS YouTube channel
- Career of the Month
- Developing your soft skills
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Training and Degree Apprenticeship Provider Event

Thursday 1 Feb in the Main Hall of the Hirst Building 12.30 -1.30pm

Come and find out about opportunities with the following organisations



National Business College



Bradford College
Working together to transform lives

National Apprenticeship Week: Employer Event

Tuesday 6 Feb in the Main Hall of the Hirst Building 12.30 -1.30pm

10 confirmed employers in various career sectors

Army

Atkins Realis
Engineering and Project
Management

Armstrong Watson
Business Advisers & Accountants

Grant Thornton
Assurance, tax and advisory services

RAF

Reliance Precision Ltd
Engineering technologies

Schofield Sweeny
Law – all aspects

Syngenta
Agrichemical Company

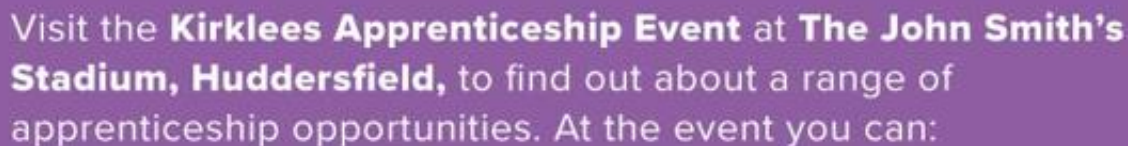
SCP Design
Infrastructure design and
transportation planning

Wheawill & Sudworth
Business Services: Finance, accounting, tax, audit

Look out for further details via Teams Announcements



**For young people
and their parents and carers**



- + check out apprenticeship vacancies
- + talk to employers and training providers
- + chat with apprentices
- + get careers advice and guidance
- + watch live presentations

**Scan for
exhibitor
info**



#kirkappevent

at **The John Smith's Stadium**
Huddersfield, HD1 6PG

MyDirections.co.uk

For more event information, email: events@ckcareers.org.uk

Sponsoring the Kirklees Apprenticeship Event are:



News from the University of Bradford

Upcoming Open Days: Saturday 13th January

Our Open Days are suitable for anyone thinking of starting university in September 2024. There are talks and tours for all subject areas plus campus and accommodation tours throughout the day. You can book your place **at any of the Undergraduate Open Days** [HERE](#)

Upcoming Post 16 Outreach Webinars

Webinars are a great way to find out further information that will help you on your journey to university, below you can find a couple of our upcoming webinars. You can find all webinars for the whole year here.

- ❖ **Interview Skills** - Yr13 / equivalent / Access
Thu 25th January 18:00 – 19:30 – [SIGN UP HERE](#)
- ❖ **Making the most of your Experience Day & Selecting your Firm & Insurance Choices** - Yr13 / equivalent / Access
Thu 1st February 18:00 – 19:30 – [SIGN UP HERE](#)
- ❖ **Student Finance** - Yr13 / equivalent / Access
Thu 8th February 18:00 – 19:30 – [SIGN UP HERE](#)

It's university open day season!

opendays.com
university and college open days

This is a great UK university and college open day directory

OR

Check details on university and college websites. You are often asked to book your place, so don't miss out!

Subscribe to the NHS Health Careers YouTube Channel



Subscribe to our [YouTube channel](#) to make sure you don't miss out on future live chats.

You can get tips on applying for university through UCAS and the support available at university on the [NHS Health Careers website](#).

Gain useful advice and tips on nursing and allied health professional degrees direct to your inbox by signing up to the [We are the NHS campaign](#).

CAREER OF THE MONTH

Botanist

<https://www.conservation-careers.com/how-to-become-a-botanist/>

Average salary (per annum) £22,000 – £45,000 depending on experience

Typical hours (per week): varied

What is a Botanist?

A botanist studies the building blocks of the planet's ecosystems. They help conserve, restore and enhance species and special sites. They play an essential role in environmental sustainability via academia, charity organisations, businesses, governments and social enterprise and innovation.

Some ideas of what you will be doing in this role?

- **Plant ecology:** Studying how plants relate to their living and non-living environment.
- **Physiology:** Understanding how plant physiological processes are impacted by factors like climate change or pollution.
- **Taxonomy:** Discovering and classifying new plant species.
- **Genetics:** Studying the genetic diversity of plant species.
- **Systematics:** Studying the diversification of plants, and their relationships through time.
- **Molecular biology:** Studying the activities within and between plant cells at the level of cellular molecules like proteins.
- **Reproductive biology:** Studying plant reproduction.
- **Paleobotany (or palaeobotany):** Studying fossil plants.
- **Ethnobotany:** The study of the interrelationship between people and plants, particularly related to culture and knowledge systems.

A trained botanist can apply their knowledge in many scientific areas, so career specialisms are extremely diverse.

What to expect

This will very much depend upon the job area. You could be part of field research, ecological consultancy, restoration, botanical gardens and aquariums, publication, bioinformatics, academia and guidance for example.

Some of the skills required:

Strong observational skills	Excellent communication	Self-motivation
Work flexibly	Enjoy working with people	Data management
An eye for detail	Analytical and problem solving skills	
The ability to remain calm in stressful situations	Physical fitness	

What to do to get into this career

5 GCSEs
and at least 2 science
A Levels in STEM
subjects

A degree is usually required to
progress. Biology,
conservation, environmental
science, forestry, plant science,
horticulture for example

Some jobs will
require further
study often to PhD
standard.

Developing your soft skills

From employer surveys these are the following skills that are going to be needed in the workplace, so how can you demonstrate that you have these skills?

Communication:

- Writing essays
- Reading and following instructions accurately.
- Taking part in class presentations.
- Being a mentor.
- Participating in tutor group and class activities or discussions.
- Part of a sports team, creative arts group, enrichments that encourage interaction.
- Paid work – dealing with people, following procedures.
- Volunteering – helping, listening and caring for people.

Leadership:

This isn't just about holding a leadership role. Developing leadership skills shows that you can manage your work / life balance.

- Time management – creating a revision plan, managing homework.
- Conflict management – resolve problems amongst friends, classmates, customers.
- Problem solving and motivation – knowing when and where to seek guidance, organising group activities, tutor rep, mentor.
- What leadership roles have you taken on? For example, do you take leadership roles during class activities, are you a sports team captain, have you lead groups in Scouts or Guides, have you participated in the Duke of Edinburgh's Scheme?

Emotional Intelligence:

This often includes positivity, persistence and resilience. Employers look for those people who see solutions rather than problems.

- Staying calm in difficult situations.
- Looking for answers to problems and being able to see alternative solutions.
- Keeping a positive attitude when things get difficult.
- Knowing your limits and when to ask for help.
- Understanding and managing emotions – your own and recognising the emotions of others.

Flexibility and problem solving:

- Adapting to different situations.
- Being able to prioritise.
- Taking on additional responsibilities.
- Multi-tasking.
- Taking on challenges outside of your comfort zone.
- Rearranging plans at short notice to accommodate unforeseen circumstances.
- Researching solutions to problems beyond the standard requirements.
- Asking questions to gain a more detailed understanding.

To develop your soft skills further, have a look at some free online learning with the National Careers Service. [The Skills Toolkit | National Careers Service](#)

Job search information

Check out some useful resources on:

Government apprenticeship search site <https://www.gov.uk/apply-apprenticeship>

Amazing Apprenticeships <https://amazingapprenticeships.com/live-broadcasts/>

Rate My Apprenticeship <https://www.ratemyapprenticeship.co.uk/>



C&K Careers share vacancies on their facebook page <https://www.facebook.com/ckcrecruitline/>

websites for job searching:

www.getmyfirstjob.co.uk

www.indeed.co.uk

<http://www.do-it.org> (volunteering opportunities)

www.kirklees.gov.uk

www.fish4.co.uk

Check out the Careers page on Moodle for more useful websites

- Start putting together a CV and send/hand out speculatively to local employers.
- Look out for seasonal work in shops, cafes, pubs and restaurants for example.
- Vacancies are often advertised on social media.
- Create a profile on job search sites. We have information about applying for jobs in the Careers Library.
- Ask friends and family – it is often who you know!
- We highlight local & national vacancies/apprenticeships and advertise on Teams Announcements. Make sure you are checking these regularly

Here are some apprenticeship vacancies advertised on

<https://www.gov.uk/apply-apprenticeship>

Civil Engineering with WSP UK Ltd

<https://www.findapprenticeship.service.gov.uk/apprenticeship/1000210806>

Operations Degree Apprenticeship with Greencore Foods Ltd

<https://www.findapprenticeship.service.gov.uk/apprenticeship/1000218974>

Assurance Business Apprenticeship with EY:

<https://www.findapprenticeship.service.gov.uk/apprenticeship/1000216948>

Various Degree Apprenticeships with Morrisons: <https://www.morrisons.jobs/early-careers/apprentices>

Apprentice Project Manager with Arcadis Human Resources Ltd:

<https://www.findapprenticeship.service.gov.uk/apprenticeship/1000213841>

Materials Science Management Degree Apprenticeship with Ibstock Plc:

<https://www.findapprenticeship.service.gov.uk/apprenticeship/1000214943>

Chemical Engineering Degree Apprenticeship with Unilever UK:

<https://www.findapprenticeship.service.gov.uk/apprenticeship/1000208764>

Level 4 Software Developer with Control Software Solutions Ltd:

<https://www.findapprenticeship.service.gov.uk/apprenticeship/1000215245>