

# GREENHEAD COLLEGE CAREERS DEPARTMENT PROGRAMME

## Support available at Greenhead:

- Careers guidance appointments are available Monday to Friday during term time (and in holidays via staff from C+K Careers)
- The department write all the careers lessons delivered by the tutor team.
- Information about student finance.
- Arrange mock interviews for HE and employment.
- Offer advice on a range of possible options post A Levels including Higher Education, apprenticeship routes, gap year options, volunteering, study abroad and other work based routes.
- Provide information on specific careers areas you may be considering.
- Use of the comprehensive Greenhead College Careers pages and 'Live' noticeboard on Moodle.
- Careers websites on the Careers Moodle page.
- Advertise jobs, apprenticeships, new courses and careers events via the Careers Noticeboard Live on Moodle, Twitter, Instagram, email, and via our regular newsletter emailed to every student and available for parents via the college website.
- We are always keen to hear from local/national employers, HE/FE and gap year providers who may be able to offer opportunities to our students.

The logo for Greenhead College Careers, consisting of the lowercase letters 'gc' in a white, lowercase, serif font, centered within a dark green rectangular box.

We arrange a number of careers-related events for students including:

- Visits from a range of universities, industries and Social Mobility organisations.
- Step Into your Future Careers Event during 'Step Into' week, for students to speak to local/national employers, universities and gap year organisations.
- National Apprenticeship week – small employer fair to encourage students to investigate apprenticeship options.
- A trip to the UCAS Higher Education convention.
- Contribute to the H.E. evening for parents
- Parent pack <https://amazingapprenticeships.com/>
- Students have use of a well-stocked and up to date careers library with information about specific careers, university prospectuses and guides, employment information and up to date advertisements of current vacancies, information about careers conferences, open days, gap year and study abroad information.

**Feel free to email us at**  
**[careers@greenhead.ac.uk](mailto:careers@greenhead.ac.uk)**