Greenhead College Corporation are looking for a Parent Governor

Help shape the future of Greenhead College

Why join us?

Parent Governors play a vital role as part of the team of Governors jointly taking responsibility for setting strategic direction and holding executive leaders to account and ensuring the College delivers the best outcomes. This is an exciting opportunity to play an important role in sustaining our mission to 'Be exceptional' for our students and local community.

Volunteering on a College Corporation board is a meaningful way to shape learner's lives and strengthen education in your community. This is a great opportunity to support your career development and give back to education.

We are particularly interested in hearing from parents and carers who can think strategically, provide constructive challenge and support, and help address identified skills gaps within the Corporation Board. We would especially welcome applications from those with experience or expertise in:

- Marketing and public relations
- Employer and business links
- IT and digital skills
- Further Education and/or secondary education
- Audit and risk management
- Diverse lived experiences and backgrounds

We welcome applications from all eligible parents and carers. The term of office is three years from the date of appointment. The role is subject to an enhanced Disclosure and Barring Service (DBS) check and other appropriate suitability checks.

The College has a diverse multi-ethnic student population and draws students from a wide geographical area across West Yorkshire and into parts of Lancashire, Greater Manchester, and South Yorkshire. Governors help to shape and influence how the organisation runs and operates, setting policies that promote equality so that all aspects of the college is inclusive. We would therefore particularly welcome

applications from Black and Minority Ethnic parents to serve as a Parent Governor to better reflect the ethnic diversity of the community Greenhead College serves.

In your expression of interest, please detail what key attributes you have to meet the necessary core attributes required as a governor. You also need to demonstrate how you will add value to governing the College through skills, occupational knowledge and experience, and/or stakeholder links.

About the role

This voluntary role offers a valuable opportunity to develop a wide range of transferable skills that can benefit both personal and professional growth.
A comprehensive training programme is provided, equipping you with knowledge and experience that can be applied in the workplace.
If your employer supports volunteering, you may be able to use your allocated volunteering hours to contribute to this role.

The role of the Governing Body is a strategic one, and its key functions are to:

- set the strategic vision, ethos, and objectives for the College.
- set the policies for achieving these strategic objectives.
- set targets for educational performance and outcomes.
- monitor and evaluate the progress the College is making towards achievement of its strategic objectives and targets
- ensure the best use of finances and resources.
- be a source of constructive challenge and support to the Principal and the College Leadership Team.

What is expected of all Governing Board members

- The Board meets four times each academic year and membership of at least one of its committees is also required.
- The KPI for governor attendance collectively across Corporation and committee meetings is 80%.
- Governors are expected to contribute strategically to the work of the Corporation Board, drawing on their professional expertise, experience, and perspectives to support effective governance and informed decision-making.
- Governors are invited to a Strategy event each academic year (one full day, or two half day sessions).
- Induction activities include an Induction meeting with the Chair of the Corporation and Clerk, and mandatory training as required by the college.
- Annual mandatory safeguarding training is required by the college.
- Engagement with the college: examples are invitations to college events, Governor Link Visits to curriculum and support departments and Lead Governor duties.

- Governors are legally responsible for safeguarding the college's assets and its solvency.
- Governors are required to follow the college's Code of Conduct for Governors Policy which mirrors the requirements of good governance set out in the Nolan Report https://www.gov.uk/government/publications/the-7-principles-of-public-life/the-7-principles-of-public-life--2
- Note: the college has legal liability insurance cover in respect of its governors and officers.

Note: the role is subject to an enhanced Disclosure and Barring Service check and fit and proper person checks. Guidance on the fit and proper persons test

How to apply:

To be eligible to serve as a Parent Governor, you must have at least one child or be the appointed guardian for a student currently attending the College.

Process for the Parent Governor vacancy. An expression of interest should be submitted to the Corporation by 4pm on Wednesday 30 September 2026. This should include a brief overview of yourself including skills, interests, or experience that you feel may be relevant (up to a maximum of 200 words). This should be emailed to Jen McIntosh, Clerk to the Corporation, at jmcintosh@greenhead.ac.uk.

Should more than one application for the Parent Governor vacancy be received, we will invite current parents of students at the College to vote in October. The successful candidate will be invited to attend the Corporation meeting which is scheduled to take place on Monday 07/12/2026 at 4.30pm at Greenhead College.

Greenhead College is committed to safeguarding the welfare of all its students and staff. The successful candidate will be subject to safer recruitment checks, including an enhanced DBS check. This position is working in regulated activity and therefore exempt from the Rehabilitation of Offenders Act 1974. Applicants will be required to self-disclose particular criminal convictions. Further details can be found within the DBS filtering guide at https://www.gov.uk/government/publications/dbs-filtering-guidance

In line with KCSIE 2026 guidance, successful candidates will be subject to an online search

Checks will be carried out in line with Guidance on the fit and proper persons test.

Our Governor recruitment process seeks to reflect the gender and ethnicity balance of the College's community.